MPA PROGRAMME

COURSE: SOUTH AFRICAN PUBLIC MANAGEMENT

SUBJECT CODE: CPUA191

STUDY GUIDE AND COURSE OUTLINE

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- **LECTURING DATES**:
  
  April 06 – 07 (2 days)
  
  May 10 – 12 (3 days)

- **MODULE DESIGNATION**

  Qualification standard (s) : MPA
  Faculty : Management and Law
  School : Graduate School of Leadership
  Department : MPA Programme
  Discipline : Management
  Name of Module : South African Public Management
  Module Code : CPUA191
  NQF Field : Management
  NQF Sub – Field : Business Management
  NQF Level : 09
  Year Level : 01
  Credit Total : 12
  Issue Date : 01 January 2017
  Expiry Date : 30 June 2017
  Implementation date : 01 January 2017
• ENTRY ASSUMPTIONS
  First degree or equivalent

• NOTIONAL HOURS
  Student Activity   Hours for whole module
  Lectures    40
  Reading    50
  Assessment    30
  TOTAL     120

• SYLLABUS
  The following key concepts need to be clearly understood and defined:
  • Defining public management and its importance and need for effective management.
  • Public management functions.
  • Public management skills and applications.
  • Public managers and public policy.
  • Management tools and techniques.
  • Management ethics and professionalism.
  • Management theories and approaches.
  • Management principles.
  • Nature of public management environment.
  • Government levels and types of institutions in South Africa.
  • Intergovernmental relations.

• MODERATION
  External

• FACILITATOR AND CONTACT INFORMATION:
  Name:   Dr. SK Mokoena
  Tel:   015 268 4244
  E-mail:   sipho.mokoena@ul.ac.za

• CONSULTATION HOURS
  The facilitator can be contacted during office hours at the above contact numbers or
  email address for any other query or appointments.

• SPECIFIC OUTCOMES
  This module exposes you as a student to contemporary issues on public management,
  expanding on issues slightly covered in Contemporary Public Administration & Politics.
  It will equip you with necessary intellectual muscle (theory, concepts and frameworks)
  to understand the dynamics of public management, and enhance your knowledge in
  understanding why the South African public sector needs innovative and competitive
  managers to address issues in societies effectively and efficiently. It is expected that at
  the end of this module you will be able to:
  • have clear understanding of what public management entails;
  • understand the importance of and need for effective public management;
  • have good understanding of management ethics, approaches and principles;
  • describe the nature of public management environment and related components;
  • be able to fully describe the South African Government hierarchy and the functions
    of public managers within this structure;
• describe function of public managers and skills required for effective management;
• differentiate between leadership and management; and
• know and explain the public management issues, challenges and remedies.

• **INSTRUCTIONAL STYLE AND METHODOLOGY**
  The instruction consists of:
  • Lectures
  • Individual Assignments
  • Group Discussions
  • Class Presentations
  • Tests
  • Examination

Students are expected to consistently attempt to reach a high level of independent study. Study units must be prepared in advance of lectures and in accordance with the course content and course programme. Students must further enhance their learning experience by doing extra reading from the list of recommended reading.

11. **PRESCRIBED BOOK**

12. **RECOMMENDED READING**


13. **ADDITIONAL RESOURCES**

13.1 **DATABASES USED BY UNIVERSITY OF LIMPOPO LIBRARY**
   Contact the librarian of the Faculty of Management) on (015) 268 2959 if you need advise on use of the library.

   1. [www.sabinet.co.za](http://www.sabinet.co.za)
   SA E – Publications
   User ID: 350010j0
   Password: 3500diw
13.2 Hard Copy Journals in the Library of University of Limpopo

Public Administration and Management journals
1. Academy of Management Journal
2. Academy of Management Review
3. Journal of Public Administration
4. Administration Publication
5. Journal of Management
6. Journal of Management Development
7. Journal of Management Education
8. Journal of Management Studies
9. Management Science
10. Management Today
11. Management Learning

14. ASSESSMENT OF STUDENTS

Forms of Assessment:
Individual assignment, tests and examination.
Final mark: = 100% (Year mark + Exam mark ÷2)
Please Take Note: a 50%-year mark is required for examination entry in all MPA modules

15. GUIDELINES FOR ASSIGNMENT:
Assignments should be executed in a scientific scholarly manner – using Harvard system of referencing.
Assignments should be a maximum of 15 typed pages (12 font – 1.5 spacing)

INDIVIDUAL ASSIGNMENT
Evaluate the link between public policy and service delivery and the challenges modern governments face in realizing their policy and service mandates.

Your assignment should have the following format:
   a) Title page
16. ASSIGNMENT AND TESTS CONTRIBUTIONS TO YEAR MARK

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<tbody>
<tr>
<td>Assignment</td>
<td>40%</td>
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<td>Test 1</td>
<td>30%</td>
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<tr>
<td>Test 2</td>
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17. STUDY SCHEDULE: CPUA191

<table>
<thead>
<tr>
<th>DATE</th>
<th>Class lecture on</th>
<th>Assessments &amp; test</th>
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| April 12 | • Defining public management and importance and need for effective management.  
           • Public management functions.  
           • Public management skills and applications. |                         |
| April 13 | • Public managers and public policy.  
           • Management tools and techniques. | Test 1                   |
| May 9   | • Management ethics and professionalism  
           • Management theories and approaches. | Assignment               |
| May 10  | • Management principles.  
           • Nature of public management environment. |                         |
| May 11  | • Government levels and types of institutions in South Africa.  
           • Intergovernmental relations | Test 2                   |

*A doctor certificate must be provided to the appropriate lecturer to qualify for a test on medical grounds.*