

Budget breakdown

Item	Description	Calculation/s	Secured value of sponsorship (supporting documents required)	Requested amount	Total
Application for Visa	Cost for Visa application				
Trip to Embassy (Visa application)	Travelling Cost x 2 (kms)				
S & T on the day of international travelling	S &T cost including Traveling costs x 2 (kms) on the day of international travelling				
Return air ticket including insurance cost	Payment by UL				
Travel costs to and from conference					
Accommodation cost					
Conference registration cost					
Daily subsistence allowance	International subsistence allowance as per SARS rate (attach supporting document)				
TOTAL AMOUNTS					