

Annexure 3

**University of Limpopo: SRC Constitution
amendments**



**UNIVERSITY OF LIMPOPO
SRC CONSTITUTION**

UNIVERSITY COUNCIL

2019

CO2021/1119

TABLE OF CONTENTS

CHAPTER 1	2
FOUNDING PROVISIONS	2
1. Name and status	2
2. Legal status.....	2
3. Aims and objectives	2
CHAPTER 2	4
COMPOSITION OF THE SRC	4
4. The University SRC shall be composed as follows:.....	4
CHAPTER 3	5
COMPOSITION AND FUNCTIONS OF THE UNIVERSITY SRC.....	5
7. Composition of the University SRC.....	5
8. Duties and responsibilities of University SRC Executive Committee members	6
9. Duties and responsibilities of University SRC Additional Members.....	11
10. Duties and responsibilities of Faculty Chairpersons.	14
11. General Duties and Responsibilities of the University SRC.....	15
12. Ordinary Meetings of the University SRC.	17
13. Special Meetings of the University SRC.	19
14. Termination of membership on the University SRC.....	20
15. Filling of vacancies on the University SRC.	21
16. Dissolution of the University SRC.....	22
CHAPTER 4	25
STUDENT MASS MEETINGS.....	25
17. Student Mass Meetings and Special Student Mass Meetings	25
CHAPTER 5	27
ELECTION RULES AND PROCEDURES.....	27
18. The appointment of External Electoral Scrutineers (EES).....	27
19. Duties and responsibilities of the EES.....	29
20. Duties and responsibilities of the Chief Electoral Officer	30

21. Eligibility for election to University SRC.....	31
22. Eligibility to vote for University SRC.....	32
23. Voter’s roll.....	32
24. Registration of student organisations for University SRC elections.....	33
25. SRC Election Screening Mass Meeting.....	34
26. Voting.....	35
27. Voting procedure.....	37
28. Complaints during the voting period.....	38
29. Counting of votes.....	39
30. Announcement of the election results.....	39
31. Minimum percentage poll.....	41
32. Constitution of the University SRC.....	43
CHAPTER 6.....	46
AMENDMENT OF THE CONSTITUTION.....	46
33. Amendments by the University SRC.....	46
34. Date when this Constitution will come into operation.....	47
SCHEDULE 1.....	48
SAMPLE BALLOT PAPER.....	48
SCHEDULE 2.....	49
COMPOSITION OF THE UNIVERSITY SRC COMMITTEES.....	49
SCHEDULE 3.....	51
REGISTRATION OF STUDENT ORGANISATIONS, CLUBS OR SOCIETIES..	51
SCHEDULE 4.....	52
SETTLING OF DISPUTES.....	52
SCHEDULE 5.....	53
ADDITIONAL DOCUMENTS THAT SHALL BE READ WITH THIS CONSTITUTION.....	53
SCHEDULE 6.....	54
DEFINITION CLAUSES.....	54

PREAMBLE

We, the students of the University of Limpopo acknowledging that we are descendants of a great Institutional culture and conscious of the past historical injustices in our education system.

Recognizing the concrete and progressive foundation laid by our predecessors in the struggle for the transformation of higher education and the betterment of student life;

Believing in making an immense contribution to the agenda of creating a non-sexist, non-racial and democratic higher education system of which the unity of students is a precondition;

Fully committed to the principles of equal treatment of all, notwithstanding the nationality of students

Further, believing in the higher education system that will serve the broader needs of our society in line with the demands of nation building and transformation; and

Acknowledging the principles, values and provisions of the Higher Education Act 101 of 1997 as amended and the Institutional Statute of the University of Limpopo

Reinforcing the vision, strategic plan and value system as well as the codes of conduct of the University of Limpopo;

We therefore, through our freely and fairly elected representatives, adopt this document as the Constitution of the students of the University of Limpopo.

May God the Almighty bless and protect our University.

CHAPTER 1

FOUNDING PROVISIONS

1. Name and status

- (1) The name of the student representative body shall be the Student Representative Council (SRC) of the University of Limpopo.
- (2) The Student Representative Council shall derive its authority from section 35 of the Higher Education Act 101 of 1997 as amended, the Statute of the University of Limpopo, and this Constitution.

2. Legal status

The SRC shall not at any point assume the status of a legal persona and it cannot sue or be sued in its name.

3. Aims and objectives

- (1) To uphold and strive for the fulfilment of all values and commitments contained in the Preamble.
- (2) To represent, protect and advance the interests of students at all times.
- (3) To promote and defend the principles of democracy, transparency and accountability.
- (4) To make an immense contribution to the agenda of transforming our Institution.
- (5) To ensure proper support and development of students and student structures through the creation of forums to achieve a common goal.
- (6) To ensure that students are treated equally irrespective of his/her colour, race, gender, religion, ethnicity, disability, nationality or political association or affiliation.

- (7) To represent students in all University structures as provided by the Institutional Statute.
- (8) To liaise and forge strategic partnerships with Universities both nationally and internationally.

CHAPTER 2

COMPOSITION OF THE SRC

4. The University SRC shall be composed as follows:

- (a) The Executive Committee;
- (b) Additional Members, and
- (c) The Faculty Chairpersons.

5. The University SRC shall have the following committees:

- (i) University SRC Finance Committee,
- (ii) International Students Committee,
- (iii) Community Outreach Committee.

6. The Faculty Council and School Council Policy

There shall be Faculty Councils and School Councils constituted and governed by the Faculty and School Council Policy.

CHAPTER 3

COMPOSITION AND FUNCTIONS OF THE UNIVERSITY SRC

7. Composition of the University SRC

- (1) The University SRC shall only consist of seventeen (17) members, separated into Executive Committee, Additional Members and Faculty Chairpersons.
- (2) The Executive Committee of the University SRC shall be composed of the following members:-
 - (a) The President;
 - (b) The Deputy President;
 - (c) The Secretary-General;
 - (d) The Deputy Secretary-General, and
 - (e) The Treasurer-General
- (3) The University SRC shall be composed of the following Additional Members:-
 - (a) Constitution, Policy and Legal Affairs;
 - (b) Culture and Religion;
 - (c) Disability Representative;

- (d) Gender, Health and Wellness;
- (e) Student Residences and Safety;
- (f) Sports and Recreation;
- (g) Projects, and
- (h) Mass Communication and Publicity

8. Duties and responsibilities of University SRC Executive Committee members

- (1) The President shall: -
 - (a) be the Chief Executive Officer of the University SRC;
 - (b) preside over University SRC meetings;
 - (c) preside over Student Mass Meetings and Special Student Mass Meetings;
 - (d) have ultimate responsibility for co-ordination of duties and functions of the University SRC;
 - (e) together with other University SRC members, ensure that the University SRC operates in accordance with this Constitution, University rules and regulations;
 - (f) be accountable to the University SRC and to all students for actions carried out in his/her capacity;

- (g) present the state of the University SRC to the Student AGM (Student Annual General Meeting) as adopted by the University SRC;
- (h) be a signatory to financial transactions of the University SRC and a member of the University SRC Finance Committee; subject to University policies, procedures and rules;
- (i) represent the University SRC on various official or *ad hoc* forums and/ or other appropriate meetings of the University as directed by the Statute of the University, the University SRC and other rules, regulations and provisions of the University;
- (j) represent the University SRC on the University Council, the Senate, Student Services Council, and
- (k) handle all media related issues of the University SRC including communicating the decisions of the University SRC, in collaboration with the relevant Department(s) of the University;
- (l) sign for ratified University SRC minutes.

(2) The Deputy President shall:-

- (a) diligently deputize the President, assist and support the President in executing his/her responsibilities, powers, duties and functions;
- (b) fulfil any such functions and duties as may from time to time be assigned to him/her by the President and the University SRC;
- (c) preside over the Student AGM;
- (d) represent the University SRC on various official or *ad hoc* forums and/ or other appropriate meetings of the University as delegated by the President, University SRC, the Statute of the University and other rules, regulations and provisions of the University;

- (e) represent the University SRC on the Student Services Council;
- (f) within seven days after the closing date for the registration of cultural societies, in consultation with the Deputy Secretary-General, convene a meeting of executive committees of cultural societies to elect two representatives to the Community Outreach Committee;
- (g) in consultation with the Deputy Secretary-General, convene a meeting of international students to elect five representatives to the International Students Committee;
- (h) in consultation with the Deputy Secretary-General convene and chair meetings of the Community Outreach Committee and International Students Committee;
- (i) assume responsibilities of the President during the temporary unavailability of the President, except those responsibilities stipulated in section 8 (1) (h) and section 8 (1) (j), and
- (j) assume all responsibilities of the President during the permanent unavailability of the President including those stipulated in section 8 (1) (h), and section 8 (1) (j).

(3) The Secretary-General shall:-

- (a) coordinate the day-to-day management, operations and activities of the University SRC;
- (b) receive correspondents on behalf of the University SRC;
- (c) provide secretariat functions to the University SRC meetings, through the distribution of meeting agendas, minutes and co-ordinate the maintenance of the archives of the University SRC;
- (d) provide secretariat support to the Student Mass Meetings and the University SRC Finance Committee;
- (e) support the President in the execution of his/her functions and duties;
- (f) provide general support to the entire University SRC in the execution of its functions and duties;

- (g) be responsible for the registration of structures;
- (h) represent the University SRC on various official or *ad hoc* forums and/ or other appropriate meetings of the University as delegated by the President, University SRC, the Statute of the University and other rules, regulations and provisions of the University;
- (i) represent the University SRC on the University Council and Student Services Council unless the University Statute provides contrary;
- (j) be a signatory to financial transactions of the University SRC and a member of the University SRC Finance Committee; subject to University policies, procedures and rules, and
- (k) provide the University Management with dates of the University SRC ordinary meetings as adopted by the University SRC in its second meeting after the election.

(4) The Deputy Secretary-General shall:-

- (a) perform any duty assigned to him/her by the Secretary-General and/or the University SRC;
- (b) provide secretariat function to the International Students Committee and Community Outreach Committee;
- (c) represent the University SRC on the Student Services Council;
- (d) assume the responsibilities of the Secretary-General during the temporary unavailability of the Secretary-General, except those responsibilities stipulated in section 8 (3) (i) and section 8 (3) (j), and
- (e) assume all the responsibilities of the Secretary-General during the permanent unavailability of the Secretary-General including

those responsibilities stipulated in section 8 (3) (i) and section 8 (3) (j).

(5) The Treasurer-General shall: -

- (a) be responsible for open and transparent financial administration of the University SRC in accordance with the University policies, rules, and regulations;
- (b) be accountable to members of the student community and the University on every financial transaction of the University SRC;
- (c) develop budget for the University SRC;
- (d) record and control every financial transaction undertaken by the University SRC;
- (e) allocate funds to structures entitled thereto in accordance with the approved University SRC budget;
- (f) lead any fundraising process of the University SRC whenever necessary in accordance with University policy, rules and regulations. Any fundraising shall be done through University relevant structures;
- (g) convene and head the University SRC Finance Committee;
- (h) present the state of SRC finances in every meeting of the University SRC;
- (i) present SRC Annual Financial Statement to the Student AGM as adopted by the University SRC;
- (j) expose and report any financial irregularities in the University SRC or subordinate structure; and
- (k) be a signatory to financial transactions of the University SRC subject to University policies, procedures and rules.
- (l) represent the University SRC on the Student Services Council.

9. Duties and responsibilities of University SRC Additional Members

(1) Constitution, Policy and Legal Affairs shall:-

- (a) coordinate the development of SRC Constitution;
- (d) together with Mass Communication and Publicity assist in making accessible copies of SRC Constitution, Student Code of Conduct and Student Disciplinary Procedure to students;
- (c) provide advice to students facing disciplinary hearings, especially in ensuring that such students have representation;
- (d) in consultation with the SRC President and Secretary-General ensure that the University SRC celebrate the Human Rights Day, Freedom Day, the Women's Month, Youth Month and other significant historic moments in the history of humanity.
- (d) perform any other function assigned by the University SRC.

(2) Culture and Religion shall:-

- (a) assist cultural and religion groups to affiliate with the University SRC;
- (b) be the convenor of all cultural groups;
- (c) develop a programme of action aimed at promoting the use of indigenous languages amongst the student population;
- (e) in consultation with the SRC President and Secretary-General ensure that the University SRC celebrate heritage month;
- (f) in consultation with the SRC President and Secretary-General ensure that the University SRC celebrate the Africa Day;
- (g) in consultation with the Deputy President coordinate activities of international students, and
- (i) perform any other function assigned by the University SRC.

(3) Disability Representative shall:-

- (a) coordinate activities of students living with disability;
- (b) frequently liaise with the University's Disability Student Unit on matters affecting students living with disability;
- (c) promote the rights of students living with disability, and
- (e) perform any other function assigned by the University SRC.

(4) Gender, Health and Wellness

- (a) coordinate programmes and activities aimed at promoting gender rights;
- (b) in consultation with the SRC President and Secretary-General ensure that the University SRC celebrate the Women's Month;
- (c) initiate programmes with the Student Health Centre aimed at improving the provision of health services to students;
- (d) acting in collaboration with the Student Health Centre shall plan, design and coordinate health promotion and education amongst students;
- (e) participate in the initiation of activities that are aimed at promoting healthy and active living amongst students, and
- (f) perform any other function assigned by the University SRC.

- (5) Student Residences and Safety shall:-
- (a) coordinate and convene students housing committees;
 - (b) coordinate students housing activities;
 - (c) promote the use of the actual names of housing residences;
 - (d) together with Sports and Recreation organise students housing sports activities;
 - (e) liaise with the University's Safety and Security Section on matters relating to the safety of students, and
 - (f) perform any other function assigned by the University SRC.
- (6) Sports and Recreation
- (a) each sporting code shall elect its own individual committee;
 - (b) chairpersons of sporting codes shall elect the executive committee of sports;
 - (c) coordinate and convene all students sporting codes;
 - (d) in consultation with the University's Sports Administration liaise with students sports federations on matters affecting students;
 - (e) initiate and promote activities that will attract students to participate in sports activities;
 - (f) together with the SRC members responsible for the Student Residences and Safety organise students housing sports activities
 - (g) perform any other function assigned by the University SRC.
- (7) Projects
- (a) in consultation with the SRC President, Secretary-General and Treasurer-General initiate and coordinate University SRC projects;

- (b) in consultation with the SRC President, Secretary-General and Treasurer-General initiate and coordinate entertainment activities for students;
 - (c) develop a programme for community outreach projects and establish relations with community based structures, and
 - (d) perform any other function assigned by the University SRC.
- (8) Mass Communication and Publicity
- (a) in consultation with the SRC President coordinate internal publication of SRC materials, and communication;
 - (b) assist in ensuring that students have access to internet connection, including Wi-Fi services;
 - (c) in consultation with the SRC President and Secretary-General design calendar for the University SRC, and
 - (d) perform any other function assigned by the University SRC

10. Duties and responsibilities of Faculty Chairpersons.

(1) The Faculty Chairpersons shall: -

- (a) chair the Faculty Council meetings;
- (b) be a member of the University SRC with full voting powers on every issue including during the constituting of the University SRC;
- (c) attend meetings of the School Councils as an *ex officio* member without voting powers;
- (d) have ultimate responsibility for co-ordination of duties and functions of the Faculty Council;

- (e) together with other Faculty Council members ensure that the Faculty Council operate in accordance with this Constitution, and the University rules, regulations and provisions;
- (f) be accountable to the Faculty Council and to all students within the Faculty;
- (g) represent the Faculty Council on the Faculty Board, various official or *ad hoc* forums and/ or other appropriate meetings of the Faculty as directed by the Statute of the University, or other rules, regulations and provisions of the University or Faculty, and
- (h) manage Faculty Council finances.

11. General Duties and Responsibilities of the University SRC.

- (1) The University SRC when exercising its powers and functions under its jurisdiction has the duty and responsibility to:-
 - (a) support any structure under its direct jurisdiction on any matter possible;
 - (b) effectively and efficiently initiate the development of policy relating to student activities, duly taking into account decisions taken, recommendations made and views expressed by members of the student body;
 - (c) represent all students regardless of political, religious, cultural or sexual orientation;
 - (d) take the necessary action to discover student's opinion;
 - (e) conduct the day-to-day administration of the affairs of students;
 - (f) represent the students of the University on the University Council, the Senate and the Institutional Forum in accordance with the Statute of the University;

- (g) on behalf of all students, communicate with the University Management on matters affecting student interests;
- (h) bring matters affecting the student body to the attention of the University Council, the Senate and/or Institutional Forum provided such matters falls outside the mandate of the University Management;
- (i) represent students on the Disciplinary Committees in accordance with the Student Disciplinary Procedure or any other University policy;
- (j) serve as a channel of communication between the student body and structures of the University;
- (k) individually and collectively make themselves available to attend to student's issues, and do so in consultation with the relevant University structures;
- (l) update and brief the general members of the student body on matters that affects or have the potential to affect them;
- (m) exercise effective control over all structures under its jurisdiction and consider any objection or query from a student(s), or other student structures against a decision or conduct of any University SRC member or structure under its jurisdiction;
- (n) subject to the provisions of this Constitution, extend recognition or withdraw recognition of any society or structure under its jurisdiction. Withdrawal of recognition must be supported by an absolute majority (75%) of University SRC members. Furthermore, the withdrawal of such recognition must also be approved by the University Management. The University SRC shall not have powers to withdraw recognition of any student organisation represented in the University SRC.
- (o) do whatever is reasonably required to effectively execute its powers and duties in terms of this Constitution, and
- (p) convene at least one Student Mass Meeting in every quarter.

- (2) The University SRC should develop a plan that must amongst other things give effect to its responsibilities. The plan of action must be made available to members of the student body.
- (3) The University SRC must organise an Annual General Meeting (AGM) a month before their term of office could come to an end, in order to account and report to student structures under its jurisdiction. The AGM shall be attended by members of the University SRC, the Secretaries of Faculty Councils, Chairpersons of School Councils, two representatives of all students organisations represented in the University SRC and one representative of all students structures registered under the University SRC.

12. Ordinary Meetings of the University SRC.

- (1) Ordinary meetings of the University SRC shall be convened by the Secretary-General in consultation with the SRC President.
- (2) Ordinary meetings of the University SRC shall be held at least once a month. No ordinary meeting of the University SRC shall be held during official examinations or recess period.
- (3) Ordinary meetings shall be convened in accordance with the itinerary of the University SRC ordinary meetings as stipulated in section 8 (3) (k).
- (4) The Secretary-General shall provide each member of the University SRC with the date, venue and the agenda of the meeting at least five days prior to the meeting.
- (5) The Secretary-General must provide each member of the University SRC with minutes of the previous meeting at least five days prior to the next meeting.

- (6) Ordinary meetings of the University SRC shall be chaired by the President or any other person acting as President as provided for in this Constitution. If the President or his/ her substitute, the Deputy President, are not present in the meeting, the members present shall appoint a chairperson for the meeting.
- (7) If the Secretary-General or the Deputy Secretary-General are not present in the meeting, the members present shall appoint a secretary for the meeting.
- (8) Only members of the University SRC shall have the right to attend University SRC meetings. The President in consultation with the Secretary-General may extend the invitation to any other person.
- (9) The quorum of the ordinary meeting of the University SRC shall be fifty percent plus one (50%+1). The quorum is determined at the start of the meeting. If the required quorum is not present at the beginning of a meeting the chairperson of the meeting shall adjourn the meeting for a period of an hour and immediately give oral notice of the resuming time and must contact all members not present to inform them of the arrangements for the starting time. If at that time a quorum is still not met, the meeting shall continue only if one third of University SRC members is present in the meeting.
- (10) An ordinary meeting that is constituted by only one third of University SRC members shall not take any decision that constitutionally requires a quorum for approval. Failure to have a properly constituted SRC meetings in two consecutive instances shall render the SRC non-functional.

- (11) Unless stipulated contrary, all resolutions of the University SRC ordinary meetings shall be decided by a simple majority of members present.
- (12) The chairperson of the meeting shall have a casting vote in case of equal votes.
- (13) All voting shall be by show of hands unless a simple majority of the meeting decides that the voting on all or certain matters should be by secret ballot.
- (14) The number of votes cast for, against and/ or abstentions with respect to a resolution shall be recorded in the minutes.
- (15) The Secretary-General shall hand minutes of the University SRC meetings to the University Management immediately after ratification by the next ordinary meeting of the University SRC.

13. Special Meetings of the University SRC.

- (1) The President shall convene a Special Meeting of the University SRC after consultation with the Secretary-General. Twenty Four (24) hours' notice shall be given to members of the University SRC if:-
 - (a) The President deems it necessary, or
 - (b) if nine members of the University SRC request him/her in writing to do so.
- (2) The President shall by a written invitation to members state the time, date, venue and agenda of the meeting.

- (3) The quorum of the Special Meeting of the University SRC shall be fifty percent plus one (50%+1) of the University SRC members present in the meeting. If the required quorum is not present at the beginning of a meeting, the chairperson shall cancel the meeting.
- (4) The President shall hand minutes of the University SRC Special Meeting to the University Management immediately after ratification by the next ordinary meeting of the University SRC.

14. Termination of membership on the University SRC

- (1) A member of the University SRC shall cease to be a member University SRC and shall immediately vacate his/her position when:
 - (a) he/she ceases to be a student of the University;
 - (b) he/she resigns in writing to the Secretary-General of the University SRC;
 - (c) he/she fails to attend three (3) consecutive ordinary meetings of the University SRC, unless the reasons for his/her absence are voted as valid by a simple majority of the University SRC members present in the ordinary meeting;
 - (d) he/she is found guilty by a Disciplinary Committee or University Tribunal for a transgression of the Disciplinary Code or other rules and regulations of the University, unless the Disciplinary Committee or Tribunal states in writing that the sentence does not affect his/her standing in the University SRC;

(e) he/she is found guilty of a criminal offence by a court of law and sentenced to a term of imprisonment, without an option of a fine.

(f) removed or suspended from office by an absolute majority (75%) of University SRC members present and voting at the University SRC meeting. Any such affected member may appeal against the decision within five days to the Vice Chancellor. Within a period of 30 days, the Vice Chancellor shall constitute a committee of three members to hear the appeal and the decision of the committee shall be final. The suspension or removal shall be delayed pending the decision of the Vice Chancellor's committee.

(g) he/she ceases to be a member of the student organisation which nominated him/her to the University SRC.

15. Filling of vacancies on the University SRC.

- (1) In case of any position in the University SRC, including Faculty Chairperson, becoming vacant the Secretary-General shall in writing and within two (2) days after the resignation of a member or permanent unavailability of a member, notify the student organisation that deployed such a member to nominate a replacement within a period of seven (7) days.
- (2) In case the student organisation responsible fails to make a nomination as prescribed by this Constitution, the Secretary-General in consultation with the President shall notify the student organisation that followed the former in terms of votes acquired during the SRC election to make a nomination. The nomination must be made within a period stipulated by section 15 (1).

- (3) It is the competence of the University SRC through a simple majority of its members present and voting in a meeting to elect any member to occupy a vacant Executive Committee position, nominated according to the provisions of section 15 (1), (2) or (4), to whatever position in its next ordinary or special meeting. The person nominated to fill a vacant Faculty Chairperson position or University SRC Additional position shall automatically occupy the position without any vote by members of the University SRC.
- (4) The Secretary of a student organisation or any person delegated by the student organisation that made the nomination to the University SRC shall notify the University SRC Secretary-General within two days after any University SRC member has ceased to be a member of the student organisation that made the nomination. The notification should contain the name of his/her possible replacement.
- (5) Under all circumstances the newly nominated person must comply with all requirements stipulated in section 21.

16. Dissolution of the University SRC

- (1) All members of the University SRC shall cease to be members of the University SRC, if half of the number of students that voted in the last elections passes a motion of no confidence against them by signing petitions.
- (2) Any motion of no confidence passed in accordance with section 16 (1) shall come into force immediately after the Vice Chancellor ratify the authenticity of the entire process.

- (3) In the event the University SRC is dissolved, the Vice Chancellor shall after consultations with student organisations that participated in the last SRC Elections convene University SRC elections or appoint a Transitional SRC within a period of thirty (30) days.
- (4) In case a Transitional SRC is appointed, it shall serve until the next scheduled SRC Elections, unless the Vice Chancellor shortens its term of office after consultation with student organisations stipulated in section 16 (3).
- (6) The Transitional SRC shall consist of not less than five (5) and not more than seven (7) members complying with the requirements of section 21.
- (7) The Transitional SRC shall be composed of the following portfolios:-
 - (a) Chairperson;
 - (b) Secretary;
 - (c) Treasurer; and
 - (d) Other Additional Members
- (8) The Vice Chancellor shall dissolve the University SRC if it:
 - 8.1. fails to operate for any reason(s) whatsoever
- (9) The Vice Chancellor may determine whether:
 - 9.1. to hold new SRC elections, or
 - 9.2. to create a Transitional SRC to continue in office until the next SRC elections or such earlier period as it may be determined. Such a

Transitional SRC shall be constituted as stipulated in sections 16 (6) and 16 (7).

CHAPTER 4

STUDENT MASS MEETINGS

17. Student Mass Meetings and Special Student Mass Meetings

- (1) The purpose of the Student Mass Meetings shall be to: -
 - (a) provide an opportunity for open discussions on matters of concern to the student body.
 - (b) provide an opportunity for the University SRC to report on and/ or to seek views or advice of the student body on matters affecting them.
- (2) The Student Mass Meeting shall be convened by the Secretary-General acting on a resolution of the University SRC meeting.
- (3) The Secretary-General shall issue notice of all Student Mass Meetings by placing a notice on the SRC official notice boards stipulating the date, time, venue and the agenda of the Student Mass Meeting at least three (3) days prior to the meeting.
- (4) The SRC President may convene a Special Student Mass Meeting, after consultation with the Executive Committee of the University SRC and informing the Vice Chancellor.
- (5) The SRC President shall convene a Special Student Mass Meeting at the request of any student by way of a petition signed by a minimum of five hundred registered students and indicating clearly and concisely the grounds for the request.

- 5) The University SRC Secretary-General together with the all Faculty Chairpersons shall verify the authenticity of the signatories to the petition. They shall notify the requester if any of the signatures has failed the audit. The requester shall be granted an opportunity to rectify any defects in the petition, after which it may be re- submitted within five (5) days.
- (6) If the petition has passed the audit, the Secretary-General shall immediately inform the President to convene a Special Student Mass Meeting, which should include the date, venue, and time of the meeting, including the agenda as stipulated in the petition. The Special Student Mass Meeting shall be convened within two (2)days after receiving the information from the Secretary-General.
- (7) Both Student Mass Meetings and Special Student Mass Meetings shall be attended by registered students of the University of Limpopo.
- (8) The Secretary-General must publish the resolutions of the Student Mass Meetings within five (5) days.
- (9) The Secretary-General must publish the resolutions of Special Student Mass Meetings within two (2) days.

CHAPTER 5

ELECTION RULES AND PROCEDURES

18. The appointment of External Electoral Scrutineers (EES)

- (1) The Vice Chancellor after consultation with the SRC President shall appoint the EES to manage the University SRC elections in accordance with this Constitution.
- (2) The EES shall be appointed to manage the University SRC elections on the same date determined by the Vice Chancellor.
- (3) The University management, University community and members of the student body must use their best endeavours to enable the University SRC elections to take place in the second semester of each academic year.
- (4) The Vice Chancellor after consultation with the Chief Electoral Officer and the SRC President shall designate the date of the SRC elections. All members of the University SRC, including Faculty Chairpersons, shall cease to be members of the University SRC two days before the declared date of the elections or on the last day of September, whichever comes first.
- (5) The Chief Electoral Officer shall determine a procedural timetable for the SRC elections in accordance with this Constitution.
- (6) The Vice Chancellor may provide the Chief Electoral Officer with an amount of money to be allocated equally to each individual student organisation taking part in the elections to be disbursed on the production and printing of pamphlets and posters. Such pamphlets and posters shall be produced by the University printing office or any office designated by the EES in consultation with the Vice Chancellor.

(7) The University Management shall designate Notice Board(s) as the EES Electronic Notice Board(s) on which all communications, notices and matters concerning the SRC elections will be published.

(8) The University Management shall supply the EES with an official office, including University approved electronic platform and any other resource that will reasonably assist in delivering free, fair and credible elections.

(9) The University Management may make arrangement regarding the partial or complete suspension of teaching activities on the day reserved for University SRC elections.

(10) The Student Representative Council and Faculty Chairpersons elections shall be conducted electronically in line with the procedural guideline document for electronic voting.

(7) The EES shall run the elections to fill the following portfolios:-

The Executive Committee portfolios:-

- i The President;
- ii The Deputy President;
- iii The Secretary-General;
- iv The Deputy Secretary-General, and
- v The Treasurer-General

Additional portfolios:-

- vi Constitution, Policy and Legal Affairs;
- vii Culture and Religion;
- viii Disability Representative;
- ix Gender, Health and Wellness;

- x Student Residences and Safety;
- xi Sports and Recreation;
- xii Projects, and
- xiii Mass Communication and Publicity

19. Duties and responsibilities of the EES

- (1) The EES must be an independent structure from the University.
- (2) The EES shall conduct, manage and administer the University SRC elections in accordance with the provisions of this Constitution.
- (3) The EES shall have one Chief Electoral Officer appointed amongst its members.
- (4) The EES with the assistance of the University Management and general members of the student body must ensure that elections of the University SRC proceed in a constitutional and orderly manner.
- (5) The EES shall exercise control over all aspects of the elections for the University SRC.
- (6) The EES must take all reasonable measures to ensure that no campaigning is done within twenty (20) metres of a polling station.
- (7) The EES shall safely store all documents concerning the SRC election for a period of one (1) month after the announcement of the elections results.
- (8) The EES shall safely store all documents concerning the SRC elections for three (3) months if any participant structure to the elections has raised an objection.

- (9) The EES shall destroy all documents concerning the SRC elections one (1) month after the, announcement of the SRC elections results or decision on the objection.
- (10) The EES shall publish an Electoral Code of Conduct for the conduct of the elections, the conduct of canvassing and electioneering for the elections.
- (11) The EES must ensure that the Electoral Code of Conduct is read together with any available SRC Electoral Rules and this Constitution.
- (12) The EES shall liaise only with the observers of the contesting political structures and the designated management officials on issues of elections.
- (13) The University shall designate an official who will be the primary liaison person with the EES

20. Duties and responsibilities of the Chief Electoral Officer

- (1) The Chief Electoral Officer shall serve as head of the EES and principal manager of the SRC elections.
- (2) The Chief Electoral officer shall handle all objections and complaints regarding SRC elections at the voting station level.
- (3) The Chief Electoral Officer shall be responsible for managing elections in such a manner that ensures free, fair and credible elections.
- (4) The Chief Electoral Officer shall convene and preside over the SRC Election Screening Mass Meeting for the signing of the code of conduct.
- (5) The Chief Electoral Officer shall convene and preside over the Extraordinary Meetings of the University SRC.

- (6) The EES shall compile an election time-table in consultation with the Vice Chancellor or his representative(s).

21. Eligibility for election to University SRC.

- (1) A person shall be eligible for election to the University SRC and Faculty Chairperson position if he/ she:-

(a) is a student of the University of Limpopo registered for at least one (1) semester for a qualification and his/her name appears on the final voters roll.

(b) has not been convicted for any criminal offence by a court of law without an option of a fine or found guilty by the University disciplinary committee

(c) has not been barred from seeking election by the Disciplinary Committee of the University.

(d) has not already held two (2) terms of office as an SRC member. The term of office as the Faculty Council Secretary or in the School Council shall not be counted.

(e) is not a member of the University staff.

(f) does not seek election to the University SRC and Faculty Chairperson at the same time.

(g) he/she is progressing academically and has passed 100% of his /her qualification modules in the previous examination. Academic records of the contesting students must be submitted for auditing.

- (2) The contesting structures shall be informed if any of their candidate fails to meet the requirements. An opportunity must be given to the affected structure to make replacement.

22. Eligibility to vote for University SRC

- (1) Every person shall be allowed to vote during SRC elections provided he/she:-

- (a) is a student of the University of Limpopo

- (b) is appearing on the final voters roll and the EES has not indicated that there is an impediment to his/her being eligible to vote.

- (2) Documents required for voting are:

- a) the student card

- b) in the absence of the student card, a letter from Safety and Security accompanied by identity document.

23. Voter's roll

- (1) Before an election, the EES shall obtain from the University Management a list of names of all students eligible to vote in the SRC elections.

- (2) The draft voters roll shall be placed on the EES notice boards for public inspection and subsequent objections for a period stipulated by the election time table.

- (3) All objections shall be lodged with the office of the EES and adjudicated by the Chief Electoral Officer within a period designated by the EES. The

decision of the Chief Electoral Officer on issues concerning the voter's roll shall be finalised by the Vice Chancellor or his representative.

- (4) The Chief Electoral Officer shall publish the final voters roll on the EES notice boards for public information.
- (5) The structure of the voters roll shall include surnames, names and student numbers / identity number as well as the Faculty in which the student is registered. The voters roll must be in an alphabetical order in terms of the surnames.

24. Registration of student organisations for University SRC elections

- (1) Within two (2) days after the publication of the final voters roll, the EES shall invite registration of prospective candidates per student organisation wishing to take part in the SRC elections, by issuing a notice stipulating the requirements and periods as stipulated in the elections time table within which such registration must be made.
- (2) Only student organisations that have affiliated with the SRC as student organisations at least six months prior to the University SRC elections shall be allowed to participate in the SRC elections.
- (3) The office of the EES shall receive all registration and/ or nomination forms.
- (4) A registration or nomination form is not valid unless it complies with the provisions of section 21. Furthermore, the nomination should contain the surname, full name(s), student number, and the Faculty of the prospective candidates.
- (5) All candidates seeking election in the University SRC or Faculty Chairpersonship must sign the nomination form to indicate acceptance. No

candidate shall be allowed to be nominated by more than one organisation. The Chief Electoral Officer shall verify accurate nomination in the event a candidate is nominated by more than one organisation. In the case where a candidate is nominated by more than one organisation such a student will be informed to choose one organisation. The affected organisation losing a candidate will be informed and be expected to replace the candidate.

- (6) The EES shall within two (2) days after closure of registration, publish the list of all candidates per organisation and the names of student organisations which have passed the preliminary audit, for any objection within stipulated period. Thereafter, the Chief Electoral Officer shall publish the list of candidates per organisation that passed the final audit.
- (7) The Chief Electoral Officer shall declare invalid and disqualify any nomination or registration of student organisation which failed the final audit.
- (8) The Chief Electoral Officer shall publish the period for official campaigning and canvassing. Any campaigning or canvassing which threatens or interrupt the academic activities of the University shall be invalid and punishable in accordance with the provisions of the Electoral Code of Conduct .

25. SRC Election Screening Mass Meeting

- (1) The Chief Electoral Officer shall publish at least two (2) days' notice of the date of the SRC Election Screening Mass Meeting.
- (2) At the SRC Election Screening Mass Meeting, the Chief Electoral Officer shall introduce the names of participating student organisations and the number of candidates they have forwarded.

- (3) At the SRC Election Screening Mass Meeting, participating student organisations through one of the candidates shall present any form of information to mobilise voters and respond to any question raised by voters.

26. Voting

- (1) The Chief Electoral Officer shall declare the time, voting hours and designated electronic voting devices for SRC election and the number required to meet the minimum percentage poll at least two (2) days before the voting date.

- (2) The Chief Electoral Officer shall ensure that electronic voting is opened between 07h30 and 23h00. It is the discretion of the Chief Electoral Officer to extend the time of electronic voting in any form he/she deems proper.

- (3) The Chief Electoral Officer shall inform all parties participating on the electronic voting platforms about the respective responsibility of each other.

- (4) Any time before electronic voting could begin, the Chief Electoral Officer shall inform observers about the procedure to lodge a complaint during any stage of electronic voting until the announcement of the election results

- (5) The University management shall provide the Chief Electoral Officer with the Information and Communication Technology Division support , unless the latter has proper alternative Information and Communication Technology Infrastructure which enjoy endorsement by all participating student organisations.

(6) The Chief Electoral Officer shall inform participating student organisations through observers, about the number of electronic votes cast for University SRC and Faculty Chairpersons election respectively.

(7) The names of all participating student organisations shall appear on the electronic voting ballot paper in a random order.

(8) Only the name and the logo of participating student organisations shall appear on the electronic ballot paper.

(9) Each student organisation participating in the electronic voting may nominate two students as observers and such a nominee must not be a candidate seeking election.

(10) Observers shall only observe the proceedings on the online platforms shared to them by the Chief Electoral Officer including the automated counting of the election results without taking part in the actual automated counting.

(11) Observers shall only safeguard the interests of their respective student organisations without interfering with the proceedings of electronic voting or automated counting.

(12) The Chief Electoral Officer shall advise observers if there is a need to extend the time of electronic voting.

(13) Electronic voting for the University SRC and Faculty Chairpersons election shall be held on the same day.

(14) The Chief Electoral Officer must ensure that electronic voting is by secret electronic ballot.

(15) The Chief Electoral Officer must ensure that students with special needs get assistance at the electronic voting platforms without compromising the aims of **section 26 (14)**.

(16) Only members of the EES, participating student organisation observers and two specified University observers appointed by the Vice Chancellor shall be updated with the electronic voting statistics during various stages of electronic voting.

27. Voting procedure

- (1) The Chief Electoral Officer shall ensure that the following voting procedures shall be followed:
 - (a) voter identification through an automated system
 - (b) automated verification of voter's eligibility on the voter's roll
 - (c) issuing of the electronic ballot paper
 - (d) Only electronic ballots provided by the Chief Electoral Officer through EES approved electronic platforms for SRC election are valid.
 - (e) A voter shall vote for one student organisation for University SRC election and one student organisation for Faculty Chairperson election. Electronic voting shall be automated to allow one vote for University SRC and one student organisation for Faculty Chairperson. Voting for more than one student organisations on the same electronic ballot paper shall be declared spoilt during the automated counting of votes.

- (f) On the Faculty Chairperson election, a voter shall be allowed to vote for the Faculty Chairperson in which he/she is a student. In the event a voter is registered in more than one (1) Faculty, he/ she shall choose one Faculty for which a vote shall be cast.
 - (g) A voter shall indicate clearly by placing a single cross or mark next to the student organisation of his/her choice. A decision as to whether a ballot paper is spoiled or valid shall be automated on the electronic system to reject or accept such electronic ballot paper and shall be monitored by the Chief Electoral Officer.
- (2) The Chief Electoral Officer shall ensure that all basic information concerning electronic voting procedure is made available to voters.
 - (3) The Chief Electoral Officer shall ensure that voting is conducted electronically in accordance with the Procedural Guidelines for the Electronic Voting as approved by Council.

28. Complaints during the voting period.

- (1) Only participating student organisations through observers shall have competence to file any complain on the SRC elections at any time during the voting period.
- (2) All complaints shall be in writing and co-signed by both observers of the participating student organisations if both are available.
- (3) All complaints shall be raised with the Chief Electoral Officer in the manner described by section 28 (1) and (2).
- (4) The Chief Electoral Officer shall apply his/her mind on any complain raised and give a ruling to the complainant and file a record of objection.

- (5) In case the concerned participating student organisation is not satisfied with the ruling of the Chief Electoral Officer, the student organisation must file an appeal on the decision of the Chief Electoral Officer with the Vice Chancellor.

29. Counting of votes

- (1) The Chief Electoral Officer shall ensure that only members of EES, participating student organisation observers and specified University observers receive updates during the automated counting of votes.
- (2) The Chief Electoral Officer shall ensure that after the closure of the electronic voting, voter statistics are shared with the observers.
- (3) The Chief Electoral Officer shall ensure that all cast ballot papers are counted during electronic voting .

30. Announcement of the election results

- (1) The Chief Electoral Officer shall immediately after counting inform observers about the preliminary results of the elections and the status of the SRC elections results based on the required minimum percentage poll. The preliminary and the final results must be based on principles of proportional representation.
- (2) The Chief Electoral Officer shall invite participating student organisations observers to raise any objection to the preliminary results within twelve hours (12) after the announcement of the preliminary results.
- (3) The Chief Electoral Officer shall immediately publish the preliminary results on the University of Limpopo Elections page notwithstanding any objection raised.

- (4) The Chief Electoral Officer shall immediately proceed to publish the final SRC elections results after the lapse of the timeframe provided by section 30 (2) if no objection is raised
- (5) Any objection to the preliminary results must be lodged with the Chief Electoral Officer and must be in writing and co-signed by both observers of the concerned participating student organisation. The concerned participating student organisation shall qualify the objection by writing a separate letter taking ownership of the objection raised by its own observers. Any objection which is not qualified by the concerned participating student organisation shall be declared invalid.
- (6) The Chief Electoral Officer shall apply his/her mind to any objection raised and provide a ruling in writing and shall be signed by him/ her. The Chief Electoral Officer shall proceed to announce the final SRC elections result, within two (2) days after the ruling in case the concerned participating student organisation is satisfied with the ruling. Any pronouncement of the final results must be based on the principles of proportional representation.
- (7) In case the concerned participating student organisation is still not satisfied with the ruling given by the Chief Electoral Officer, it may file its appeal with the Vice Chancellor within one (1) day after the ruling of the Chief Electoral Officer.
- (8) In case the objection is based purely on the complaint raised in accordance with the provisions of section 28, the concerned participating student organisation may appeal against the results of the SRC elections directly to the Vice Chancellor. The appeal must be in writing and co-signed by both observers of the concerned participating student organisation. The concerned participating student organisation shall write a separate letter taking ownership of the objection raised by its own observers. Any objection which is not qualified by the concerned participating student organisation is

invalid. The concerned participating student organisation shall provide the Chief Electoral Officer with all copies of appeal letters written to the Vice Chancellor.

- (9) The Vice Chancellor shall appoint a Committee to study the reasons for the objection and the ruling of the Chief Electoral Officer, including the report of specified University observers and other interested observers. Thereafter, the Committee shall make a recommendation(s) to the Vice Chancellor.
- (10) The Vice Chancellor shall give a final ruling on the objection(s) raised either in accordance with section 30 (7) or (8) within seven (7) consecutive days after receiving the recommendation(s) from the Committee.
- (11) The Chief Electoral Officer shall delay the announcement of the final SRC elections results until the Vice Chancellor has given a final ruling on any appeal raised.
- (12) The Chief Electoral Officer shall publish the final SRC elections results on the University of Limpopo Elections page within two (2) days after the Vice Chancellor has given a ruling.

31. Minimum percentage poll

- (1) For the University SRC elections results to be declared valid and binding, a minimum of twenty five (25) % of the registered student body must have cast their ballots for the election of the University SRC.
- (2) The Chief Electoral Officer shall declare the University SRC and Faculty Chairpersons elections null and void if the elections failed to meet the required minimum percentage poll as provided by section 31 (1).

- (3) The Chief Electoral Officer shall immediately after declaring the University SRC elections null and void notify the Vice Chancellor about the status of the elections. The Vice Chancellor shall within a reasonable period declare whether to call for new elections or constitute an Interim University SRC.
- (4) The Interim University SRC constituted by the Vice Chancellor shall only be composed of student organisations which participated in the nullified SRC elections. The Vice Chancellor shall invite other interested members of the student body into the Interim University SRC, only if one or none of the student organisations which participated in the nullified SRC elections is willing to take part in the Interim University SRC.
- (5) The Interim University SRC shall also have Interim Faculty Chairpersons.
- (6) The Interim University SRC shall hold office until the next ordinary SRC elections or any such time determined by the Vice Chancellor, which time shall not exceed the normal duration term of an elected SRC as stipulated in section 18 (4).
- (7) Any appointment into the Interim University SRC shall amongst others only be limited to students who comply with the provisions of section 21.
- (8) The Interim University SRC shall be composed of the following members:-
 - (a) Chairperson
 - (b) 1st Deputy Chairperson
 - (c) 2nd Deputy Chairperson
 - (d) Secretary

(e) Assistant Secretary

(f) Treasurer

(g) Four additional members

(h) Interim Faculty Chairpersons

32. Constitution of the University SRC

- (1) The Chief Electoral Officer shall immediately after the announcement of the final SRC elections results invite candidates of student organisations which won seats in the University SRC election and their respective two observers, to an Extraordinary Meeting of the University SRC with the sole purpose of constituting the University SRC. All student organisations which won seats in the University SRC shall be obliged to serve in the University SRC for at least four (4) months before withdrawing participation.
- (2) The Chief Electoral Officer shall remind the invited candidates of student organisations about the number of votes that each won and their equivalent number of seats. The Faculty Chairpersons shall be invited to the Extraordinary Meeting of the University SRC with full voting powers. Student organisation observers shall not have any voting right.
- (3) The Chief Electoral Officer shall issue the nomination forms for all seats to be contested starting with the Executive Committee Members.
- (4) The Chief Electoral Officer shall announce the results of the nomination process.
- (5) The Chief Electoral Officer shall declare the University SRC duly constituted according to the nomination in the event of no contestation.

- (6) In case the nomination process failed to produce the final results, the Chief Electoral Officer shall develop a simple ballot paper with only the names of the nominated candidates per positions, without the name or logo of the participating student organisations.
- (7) The voting for the constitution of the University SRC shall be by a secret ballot.
- (8) The Chief Electoral Officer shall immediately count the ballot papers of the election in full view of the invited observers and immediately announce the results.
- (9) The Chief Electoral Officer shall immediately call for fresh nominations in the event of a tie or draw of votes on a position.
- (10) The Chief Electoral Officer shall develop a ballot described by section 32 (6) and thereafter allow the voting to take place.
- (11) The Chief Electoral Officer shall immediately count the ballot papers of the election in full view of the invited observers and immediately announce the results.
- (12) The Chief Electoral Officer shall declare the University SRC duly constituted according to the election results in the event of no tie or draw.
- (13) A continued tie or draw on a position shall invalidate other positions which have been resolved and the stipulations of **section 32 (14)** shall take effect.
- (14) In the event of a continued tie or draw the Chief Electoral Officer shall allow the organisations to choose seats in accordance with the number of votes acquired during the University SRC elections. Preference on the selection of seats shall depend on the number of votes received during the elections. The organisation that received the highest number of votes during the

University SRC elections shall enjoy first preference. An organisation shall select all its preferred seats once and as a bloc.

CHAPTER 7

AMENDMENT OF THE CONSTITUTION

33. Amendments by the University SRC

(1) The amendment to this Constitution made by the University SRC shall be valid if:-

(a) absolute majority of members of the University SRC present and voting in a Special University SRC Meeting vote in favour of the proposed amendments. The University SRC Secretary-General shall in writing and within five (5) days after the decision by the Special University SRC Meeting notify the Vice Chancellor about the commencement of the process to amend the SRC Constitution;

(b) the University SRC Secretary-General publish the proposed amendment on the University SRC notice boards for objections by members of the student body. If the University SRC Secretary-General receives less than one thousand written objections to the proposed amendment(s) from the student body within ten (10) days, then the proposed amendment(s) shall be regarded as having been accepted by the student body,

(2) The University SRC Secretary-General together with the President shall submit any proposed amendment to the University Management, and later University Council which shall decide on the said proposed amendment(s). All proposed amendments to the SRC Constitution must be decided by the University Council before becoming valid and binding.

34. Date when this Constitution will come into operation

- (1) Insofar as may be required for the purpose of giving effect to any provision thereof; this Constitution shall come into operation on the date and time determined by the University Council.
- (2) The repeal of the previous Constitution shall not affect the operation of it prior to the coming into operation of this Constitution or affect any resolution of the SRC or anything done under the previous Constitution.

SCHEDULE 1

SAMPLE BALLOT PAPER

(1) Sample of the University SRC ballot paper

Logo of the student organisation	Name of the student organisation	
---	---	--

(2) Sample of the Faculty Chairperson ballot Paper

Logo of the student organisation	Name of the student organisation	
---	---	--

SCHEDULE 2

COMPOSITION OF THE UNIVERSITY SRC COMMITTEES

1. University SRC Finance Committee

(1) The University SRC Finance Committee shall be composed as follows:

- (a) President.
- (b) Secretary-General.
- (c) Treasurer-General.

2. International Students Committee

(1) The International Students Committee shall be composed as follows:

- (a) Deputy President.
- (b) Deputy Secretary-General.
- (c) Five international students elected by international students.

3. Community Outreach Committee

(1) The Community Outreach Committee shall be composed as follows:

- (a) Deputy President.
- (b) Deputy Secretary-General.

- (c) The University SRC member responsible for projects.
- (d) two representatives elected by the executive committees of cultural societies registered with the University SRC.
- (e) two students nominated by the University SRC President.

SCHEDULE 3

REGISTRATION OF STUDENT ORGANISATIONS, CLUBS OR SOCIETIES

(1) All student organisations, clubs, academic associations and/ or societies must register with the University SRC in accordance with the Student Structures Policy.

(1) All student organisations, clubs, academic associations and/ or societies must provide the University SRC with their respective constitutions and the list of elected Executive members in order to qualify for registration with the University SRC.

(2) The University SRC must provide the Student Affairs department with all copies concerning the registration status of student organisations, clubs, academic associations and/ or societies.

SCHEDULE 4

SETTLING OF DISPUTES

Any dispute regarding the interpretation of this Constitution which cannot be resolved internally and within the ambit of this Constitution may be referred to mediation by a party identified by the Vice Chancellor after consultation with the University SRC President.

SCHEDULE 5

ADDITIONAL DOCUMENTS THAT SHALL BE READ WITH THIS CONSTITUTION

(1) The additional documents that shall be read with this Constitution shall be but not limited to:-

(a) The SRC Financial Policy

(b) The Student Code of Conduct, and

(c) The Student Code of Disciplinary Procedure, and

(2) Any other SRC policy including the documents stipulated in Schedule 5 (1) must be adopted by the University SRC, the student body and finally the University Council.

SCHEDULE 6

DEFINITION CLAUSES

“Absolute majority of the University SRC”:- shall mean fourteen (14) members of the University SRC members.

“Ad hoc”:- shall mean something which is formed for a particular period of time or something temporary or periodical.

“AGM”:- shall mean Annual General Meeting organised as a platform to account to relevant student structures for any administrative and financial decision taken or not taken during the term of office.

“Any person”:- shall mean a natural person.

“Casting vote”:- shall mean a vote by the chairperson of a meeting who only vote in the event of tie or equal votes. The said chairperson only vote once during the tie or equal votes without having participated in the voting process that lead to the tie or equal votes.

“Chief Electoral Officer”:- shall mean the person heading the External election body appointed to manage the University SRC and Faculty Chairpersons elections.

“Chief Executive Officer”:- shall mean an office bearer who possess executive authority and act as a chief or principal accounting officer.

“Clubs”:-shall mean any organized group of students formed to attain a certain task. It does not enjoy the rights to contest for SRC elections.

“Constitution”:- shall mean the Constitution of the Student

Representative Council of the University of Limpopo.

“Constitution of the Republic of South Africa”:- shall mean Act 108 of 1996.

“Electronic Voting”: -shall mean voting that uses electronic means like using a phone, computer and any electronic device connected to the internet.

“Ex officio member”:- shall mean any member who cannot lose membership of a structure on the basis of failing to attend a certain stipulated number of meetings. An **ex officio** member attends meetings without voting powers unless the specific section of this Constitution provide otherwise. An **ex officio** member cannot be counted when determining the quorum of the meeting but he/she must sign any available registrar or roll call which is signed by every person attending the meeting.

“External Electoral Scrutineers (EES)”:-shall mean an independent external professional body which is appointed to manage the elections of the University SRC and Faculty Chairpersons elections. The body must be composed of external people.

“External People”:-shall mean any person who is not a staff member or student of the University.

“Extraordinary Meeting of the University SRC”:-shall mean a meeting of the University SRC sanctioned and chaired by the Chief Electoral Officer in order to elect members of the University SRC directly to their respective seats as informed by the results of the University SRC election.

“Faculty Council”:- shall mean a structure that has the competence to represent students registered within a specific Faculty.

“Fifty percent plus one (50%+1) of the University SRC”:- shall mean nine (9) University SRC members.

“Hour(s)”:- shall mean official working hours of the University in exception to hour(s) referred to in, section 13 (1) and section 26 (1).

“Independent Electoral Scrutineers”:- shall an independent election body appointed to manage the School Council Election, which body maybe composed to members of staff.

“Institution”:-shall mean The University of Limpopo.

“Interim SRC”:-shall mean a structure constituted by the Vice Chancellor born from the failure of the SRC election to meet the required minimum percentage poll.

“Last Day of September” shall mean the last day of the calendar month of September.

“Student Mass Meeting” is a formal gathering of the student body organised by the Student Representative Council to report on and/or seek views and advice of students on matters affecting them.

“One third of the University SRC”:- shall mean seven (7) members of the University SRC, of which four members present in the meeting should be Additional Members.

“Permanent unavailability of a member”:- shall mean when a member is no longer a student of the University or no longer qualifies to be an SRC

member or has resigned from the SRC, or has been removed from office in accordance with the relevant provisions of this Constitution.

“Principal Electoral Officer”;-shall mean the person heading the independent election body appointed to manage the School Council election.

“Procedural Electronic Voting Guidelines”: - shall mean a separate guideline document designed to enable electronic voting processes and procedures that are aligned to the SRC Constitution.

“Progressing academically”;-shall mean progressing to the next academic level of study and within the stipulated duration of study as defined by the academic rules of the University.

“Proportional representation”;-shall mean participation in University SRC or Faculty Chairpersons based on the number of votes acquired during the elections. The system of proportional representation further means broader participation in the SRC by more than one student organisation informed by the number of votes acquired during the elections.

“Publish”:- shall mean declaring or making the information known through pasting it on the specified notice board(s).

“Republic”:- shall mean the Republic of South Africa.

“School Council”:- shall mean a structure that has the competence to represent students registered within a specific School.

“Seconders”;-shall mean student(s) who support the nomination of another student to stand for School Council election.

“September” shall mean the calendar month of September.

“Simple majority”:- shall mean fifty plus one (50+1).

“Society”:-shall mean an organized structure of students formed to advance certain cultural values. It does not enjoy the rights to contest for SRC elections.

“Spoilt ballot paper” shall mean a ballot paper that will not be counted in favour of any student organisation. A spoilt ballot paper is a ballot paper where the choice of the voter is not clear for example no mark made on the ballot paper or voting for more than one student organisation on the ballot paper

Student Structures Policy”: -shall mean a separate document that governs the affiliation and regulation of student organisations, clubs or societies under the authority of the University SRC.

“Student organisations”:- student organisations eligible to contest University SRC election shall mean student structures which have affiliated with the SRC at least six months prior to the SRC elections and enjoys the right to contest for SRC elections in terms of the Constitution. Such structures shall not be eligible to contest for School Council elections under the name of the student organisation since the School Council election are contested by individual members of the student population as independent candidates.

“Student Representative Council (SRC)”:- shall mean a structure elected according to the University of Limpopo SRC Constitution, to represent members of student body at specified level regardless of political, religious, cultural, gender or sexual orientation. The SRC:-shall refer to the University

SRC and Faculty Chairpersons combined. The SRC shall also be known as the University SRC.

“Student body”;- shall mean every registered student of the University of Limpopo.

“Transitional SRC”:- shall mean a provisional structure that has the competence to represent all registered students of the University.

“University” shall be mean the University of Limpopo.

“University Authority”:- shall mean the Executive Management of the University.

“University Management”:- shall mean the Executive Management of the University.

“University SRC”:- shall mean members of the Executive Committee, Additional Members and Faculty Chairpersons.

“University staff”:- shall mean any person who is an employee of the University.

“University Statute”:- shall mean the University of Limpopo statute and or Standard Institutional Statute.