

## UNIVERSITY OF LIMPOPO



## ANIMAL WELFARE INCIDENT REPORT FORM

### PURPOSE

This document provides a mechanism whereby person(s), who have identified Animal Welfare incidents related to animal research procedures, treatments, and the care and well-being of research animals, can record important data.

This data shall be recorded, referenced and filed with the relevant Protocol case history.

This data may be used as evidence in any Animal Welfare investigation, allegations of research misconduct, disciplinary hearings or applications for research funding.

### SCOPE

Applies to all research institutions and personnel conducting, and associated with, animal research, and the implementation and management thereof shall be at the discretion of the institution's Regulatory Authority, Animal Research Ethics Committee (AREC), and Institutional Veterinarian.

- Animals Protection Act 71/1962
- Medicines and Related Substances Control Act 101/1965
- Veterinary and Para Veterinary Act 19/1982
- National Code for Animal Use in Research, Education, Diagnosis, and Testing of Drugs and Related Substances in South Africa
- MRC Guidelines on Ethics for Medical Research: Use of Animals in Research - Book 3
- Relevant institutional policies, standards, standard operating procedures and work instructions
- AREC Approved research protocols with any specified mandatory conditions.

## ANIMAL WELFARE INCIDENT REPORT

For Office use only			
<b>Incident Report Reference No.</b>	<b>Date Received</b>	<b>AREC Protocol No.</b>	<b>Principal Investigator/Researcher</b>
			<b>Department</b>

**Date of incident :**

**Time of Incident :**

**Location of Incident :**

**Number of Animals affected:**

**Animal(s) Identification or Description :**

**Incident identified by (Name, qualifications, contact details and signature) :**

**Incident witnessed by (Name, qualifications, contact details and signature) :**

**Incident reported to (Date, Name, qualifications, contact details and signature) :**

**Description of incident and observations (attach detailed statement if necessary):**

**Has immediate corrective action been taken ?**

**Yes**

**No**

**Unknown**

**Specify details (if known) :**

**Has the Institutional (or other) Veterinarian been contacted ?**

**Yes**

**No**

**Unknown**

**Specify details (if known) :**

**Researcher(s), Co worker(s) and Staff responsible for Animal Procedures and Care (specify if known):**

**Research protocol number (if known) :**

**Department (if known) :**

**Additional Comments or Remarks:**



**Staff training and expertise:**

**Relevant/Existing Standard Operating Procedures/Work Instructions:**

**Biohazards/Noxious substances/Ionising radiation/Chemicals:**

**Quarantine animals:**

**Escaped animals:**

**Animal Facility – authorised and controlled access:**

**Photographic or video evidence:**