GUIDELINES FOR APPLYING TO STUDY AT THE UNIVERSITY OF LIMPOPO

1. GENERAL APPLICATION INFORMATION
1.1 University of Limpopo paper-based application cycle opens on 02 March 2020.
1.2 Each prospective student must complete only one application form. On the application form, kindly indicate your first and second choice in terms of what you wish to study.
1.3 Once your application form has been processed, you will receive an acknowledgment letter and/or SMS, with a reference number.
1.4 If on the basis of the results you submitted (either Grade 11; Grade 12, etc.) you are deemed to be meeting the minimum entry requirements for the programme you wish to study for, you will be issued with a provisional acceptance letter, which merely says you will be accepted into the programme, subject to your final National Senior Certificate results.
1.5 Receiving either an acknowledgment letter or provisional acceptance letter does not imply that you have been accepted by the University of Limpopo yet. Admission is a separate process that your application undergoes after being evaluated by the relevant Faculty.

2. HOW TO FILL IN THE APPLICATION FORM?
2.1 The form must be completed in full.
2.2 The paper-based application form, when submitted, must be accompanied by:
   • All relevant supporting documents (ID Copy, NSC Results, etc.) NB: all documents must be certified.
   • Proof of bank payment fee of R250 for South African students and R370 for international students.
   • Post graduate students should also submit certified copy of degree / diploma certificate, ID and original academic transcript etc.
2.3 For your own protection, cash should not be included when posting application to the University of Limpopo.
2.4 Your paper-based application form must be posted to:
   The Registrar, Enrolment Management Department, University of Limpopo
   Private Bag X1106, SOVENGA, 0727
2.5 The University of Limpopo reserves the right to reject or withdraw your application if you provide incorrect, incomplete, illegible or fake documents.
2.6 Please check the following on your application form before posting it to the University:
   NB: Faxed or emailed applications ARE NOT ALLOWED.

CHECK LIST:
1. Application handling fee: Is your proof of payment attached?
2. Are certified copies of all the relevant documents attached?
3. Did you complete your application form in full?
4. Did you indicate the name of study programme you wish to apply for?
5. Did you provide information about your parent / guardian or next of kin?
6. Did you provide your ID number/copy, physical and postal addresses?
7. Did you submit the application form before the closing date? (Closing date for MBChB: 27 July 2020. Closing date for other qualifications: 23 September 2020)

3. GENERAL INFORMATION RELATING TO ON-CAMPUS RESIDENCE APPLICATION
3.1 Please note that indicating that you require a place in the University residence does not guarantee you a place in the residence.
3.2 The University has limited student accommodation capacity, therefore room allocation is done on first come first served basis.
3.3 No student will be admitted to the residence until he/she has been academically admitted to a programme and before appropriate fees have been paid. (NB: no residence upfront payment should be made before residence administration office notifies you to do so.)
3.4 Late applications will not be considered for On-Campus Residence.
### UNIVERSITY OF LIMPOPO BANKING DETAILS:

- **Bank:** Standard Bank
- **Account holder:** University of Limpopo
- **Branch:** Polokwane
- **Branch number:** 052548
- **Account number:** 330040006
- **Reference:** Your SA ID/Passport No & country

### ACADEMIC DETAILS

1. **Qualifications you intend to follow (e.g. B.A, MBChB, B.Sc, Bcom):**
   - 1st Choice
   - 2nd Choice

2. **Mode of study:**
   - **Full Time**
   - **Part Time**

### PERSONAL DETAILS OF THE APPLICANT

3. **Title:**
4. **Initials:**
5. **Surname:**
6. **Maiden Surname (if married):**
7. **Full Names:**
8. **Date of Birth:**
9. **Gender:**
   - Male
   - Female
10. **ID Number (RSA):**
11. **Passport Number (International Student):**
12. **Passport Expiry Date:**
13. **Marital Status:**
14. **Occupation (e.g. Learner):**
15. **Home Language:**
16. **Religion / Church Affiliation:**
17. **Disability (e.g. Blind):**

### HEMIS DETAILS (This information is Compulsory)

18. **Citizenship/Nationality:**
19. **Race (e.g. African):**
20. **Province / State:**
21. **Rural / Urban / Peri - Urban:**

### MATRICULATION DETAILS / SECONDARY SCHOOL LEAVING

22. **Examination Date (Year and Month):**
23. **Highest Grade / Standard:**
24. **Examination No.:**
25. **Senior Certificate Type (e.g. National Senior Certificate or National Certificate):**
26. **School Name:**
27. **Examination Department (e.g. Limpopo) or Examination Body (e.g. IEB):**
28. **Last Grade 11 June Grade 12 Dec Grade 12 Other (Please Specify):**
29. **Subjects and results of last examination**
   - **Subject (e.g. English):**
   - **Percentage (e.g. 50%):**
   - **Level (e.g. 5):**
   - **Symbol (e.g. A):**
### POST-SCHOOL ACADEMIC ACTIVITIES

30. Were you previously registered at this or another institution of higher learning? If yes, please supply the following information.

<table>
<thead>
<tr>
<th>Institution</th>
<th>Student Number</th>
<th>Period From–To</th>
<th>Was the qualification completed?</th>
<th>If yes, when?(year)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Yes</td>
<td>No</td>
</tr>
</tbody>
</table>

31. If you have not been at institutions of higher learning after matriculating, what activities have you been engaged in?

32. Have you previously been excluded from any institution of higher learning? If yes, supply the following information.

<table>
<thead>
<tr>
<th>Name of Institution</th>
<th>Qualification excluded from</th>
<th>Date and period of exclusion Date</th>
<th>Period</th>
<th>Reasons for exclusion(academic, financial or disciplinary)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### ON-CAMPUS RESIDENCE APPLICATION (OPTIONAL)

33. Would you like accommodation on campus (Please tick appropriate box)

- Yes
- No

**NB:** Failure to tick the box above, we will assume that accommodation on campus is not required. Applicants are advised that accommodation on campus is not guaranteed.

### APPLICANT CONTACT DETAILS

34. Residential or Physical Address (Not the School Address)

(e.g. Stand No: 001, Mankweng, Polokwane, Limpopo Province)

35. Postal Address

(e.g. P.O Box 000, Sovenga 0727)

<table>
<thead>
<tr>
<th>Fax No.</th>
<th>Cell No.</th>
<th>Tel No.</th>
</tr>
</thead>
</table>

36. Tel No.

### PARTICULARS OF PARENTS/GUARDIAN/SPOUSE OR NEXT OF KIN

37. Title

<table>
<thead>
<tr>
<th>Initials</th>
<th>Surname</th>
<th>Relationship</th>
</tr>
</thead>
</table>

38. Residential Address (not postal address)

39. Postal Address

<table>
<thead>
<tr>
<th>Cell No.</th>
<th>Home No.</th>
<th>Work No.</th>
</tr>
</thead>
</table>

40. Cell No.

41. Is your parent/guardian or spouse, a staff member of the University of Limpopo?

- Yes
- No

If yes, indicate his/her Staff Number

42. Are you a staff member of the University of Limpopo?

- Yes
- No
- Staff No.
DEVELOPMENT

I ________________________________ (full names) hereby declare that

☐ All the information provided in this document is true and that I will abide by all the rules and regulations of the University of Limpopo
☐ I have concluded this agreement with the knowledge and consent of my parents/guardian/spouse or next of kin
☐ If any information submitted is found to be incorrect and fraudulent, the University reserves the right to cancel your admission and / or registration
☐ I undertake to comply with the rules and regulations of the institution as they relate to the academic programmes and code of conduct in the residents; further that I will submit myself to any disciplinary measure, which may be taken against me in respect of the set rules and regulations

Signed at ________________________ on the _______ day of _______________ 20__

Signature of Applicant_______________________________ Date:________________________

Signature of Parent/Guardian/Spouse_____________________________ Date:________________________

Are you a person with disability? [ ] Yes [ ] No

Tick the nature of disability
☐ Visual (Condition corrected with spectacles are not applicable) ☐ Intellectual (Difficulties in learning)
☐ Hearing even with hearing aid ☐ Multiple
☐ Physical (Moving, Standing)

NB: Please provide more information if you ticked any of the above on a separate sheet.

FOR OFFICE USE

Documents to accompany the Application Form
All documents must be certified

School Leaving / Matric certificate ☐ Testimonial / Certificate of Conduct ☐
Degree certificate ☐ Universities South Africa (HESA) / SAQA evaluation Certificate
Diploma certificate ☐ Copy of Identity document/Passport / Birth certificate
Academic transcript ☐ School results / report
Proof of payment ☐ Marriage certificate
Affidavit ☐

Name of Officer: __________________________

Signature: ________________________________

OFFICE STAMP